

**DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
REGION III**

Provincial Capitol Compound, Barangay Sto. Niño City of San Fernando, Pampanga
FINAL ANNUAL PROCUREMENT PLAN FOR FY 2025_NON-CSE per GAA

Code (PAP)	Procurement Program/Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief Description of Program/Activity/Project)
					Advertisement / Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 200000100001000 310100100004000 310200100006000 310200100007000 310200100008000	Common Supplies/Equipment available at PS	ORD, FAD, LRD, REGULATION	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	995,599	995,598.65		Various supplies and equipment available at PS-DBM
100000100001000 310100100004000 310200100006000 310200100007000 310200100008000	Paper Materials And Products	ORD, FAD, LRD, REGULATION	NO	Shopping/ NP-53.9 - Small Value Procurement/ NP-53.5 Agency-to Agency	1st quarter	N/A	1st quarter	1st quarter	GoP	271,250	271,250.28		Specialty Paper, A4, for Certification; Reproduction of Stationery with PRC Logo (A4 and Legal Size); LOOSELEAF COVER, legal; Land Bank Check; Corrugated Boxes; Note Pad, Stick On, for signature; Sticker Paper; Special Paper Legal size, 180gsm, white, 10's; Customized PERRC Box; Magazine File Box
100000100001000 310100100004000 310200100007000 310200100008000	Office Equipment And Accessories And Supplies	FAD, LRD, REGULATION	NO	Shopping/ NP-53.9 - Small Value Procurement	1st quarter	N/A	2nd quarter	2nd quarter	GoP	196,066	196,066.13		Ballpen (BLUE & RED); Glue, 1010g; Permanent Marker, Twin; Certificate Holder; Face Mask; Customized Acrylic Signages and PRC Logo; Calculator Ribbon; Fuji Photocopier Drum and Fusing Unit; Generator Set; Bundy Clock; PRC Dry Seal; Refrigerator set; Microwave Oven; Water Jet Pump; Rubber Finger Cots; Cling Wraps
310100100004000 310200100006000 310200100008000	Furniture and Fixtures	LRD; ORD	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	407,000	407,000.00		Pillow; 3-in-1 Bedsheet; Rice Cooker; Pillow; Bed Foam/ Mattress; Kitchen Utensil Set; Vertical Steel Filing Cabinet, 4-layer; Mobile Pedestal, 3-drawers with Lock; Electric Stove; Junior Executive Table; Junior Executive Chair; Long Table; Emergency Lights, Heavy Duty; Flag pole and Stand
100000100001000	Procurement of Purified Drinking Water	FAD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	14,500	14,500.00		Water consumption-drinking water in RO, Service Centers and Confidential Printing Room
100000100001000	Fire fighting equipment/supplies	FAD	NO	NP-53.9 - Small Value Procurement	4th quarter	N/A	4th quarter	4th quarter	GoP	5,600	5,600.00		Refill of Fire Extinguishers
100000100001000	Health Supplement/ Medicines Expenses	FAD	NO	Shopping	1st quarter	N/A	1st quarter	1st quarter	GoP	12,000	12,000.00		LOPERAMIDE; BETADINE wound sol'n; Oximeter; MEDIPLAST BAND AID 100/BOX; COTTON; PARACETAMOL; SPIRIT OF AMMONIA, 30 ML
100000100001000 310100100004000 310200100007000 310200100008000	Cleaning Equipment and Supplies	FAD, LRD, REGULATION	NO	Shopping	1st quarter	N/A	1st quarter	1st quarter	GoP	35,471	35,471.36		Dishwashing Liquid ,250ML- 1L; Fabric Conditioner 900ML; Dishwashing Double Sided Sponge; TRASHBAG (Medium, Large); Bathroom Deodorizer; Brush with Handle; Bleach; Cloth Doormat; Tornado Mop; Mophandle; Mophead; Water Pail and Drum; Christmas Decorations
200000100001000	ICT equipment and devices and Accesories	ICT	NO	Shopping/ NP-53.9 - Small Value Procurement	2nd quarter	N/A	2nd quarter	2nd quarter	GoP	126,016	126,016.20		Wireless Router; Web Camera; Screw Driver Set; Head Set, USB; Pointer for Projector; IP Camera; Pliers; Micro SD, at least 64GB; KVM Switch; Projector Screen; Uninterrupted Poer Supply

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310100100001000 310100100004000 310200100006000 310200100008000	Consumables NOT available at PS	FAD, ORD, LRD	NO	Shopping/ Direct Contracting/ Public Bidding	1st quarter	N/A	1st quarter	1st quarter	GoP	1,584,497	1,584,497.38		Brother Toner, Cart, TN2560XL, Black; TONER CART, (CF276A), Black; TONER CART, HP W1107A (HP107A) Black; HP 215A LJ Toner Cartridge, W2310A, Black; HP 215A LJ Toner Cartridge, W2311A, Cyan; HP 215A LJ Toner Cartridge, W2313A, Magenta; HP 215A LJ Toner Cartridge, W2312A, Yellow; Brother Toner Cart, TN2480; DUPLO INK G14; TONER CART, HP M607 (CF237A) Black; Brother dye refill ink (BT D60 BK); Brother dye refill ink (cyan, Magenta and yellow); Fuji Photocopier Toner; EPSON S015632 for LX-310; EPSON S015639/ S015634 for LQ-310; HP GT53, Black, XL, 135ml; HP GT52, (Cyan, Magenta, Yellow)
100000100001000 310200100007000	Fuel, Oil, and Lubricants Expense	FAD; REGULATION	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	1st quarter	N/A	1st quarter	1st quarter	GoP	221,300	221,300.00		POL requirements of PRC vehicles
100000100001000 310100100004000 310200100006000 310200100007000	Provision for Postage, Courier and Delivery Service for Regional Office 3	ORD,FAD, LRD, REGULATION	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January 2025	January 2025	GoP	162,000	162,000.00		Courier of documents, supplies and equipments to PRC Central Office and Regional Offices from PRC Regional Office 3; Service Centers- SM Cabanatuan, Robinsons Starmills; My Metro Town Mall and any additional service center to be opened.
100000100001000 310100100004000	Provision of Janitorial services for Regional Office 3	FAD, LRD	NO	NP-53.9 - Small Value Procurement	4th Quarter of 2024	4th Quarter of 2024	January 2025	January 2025	GoP	746,000	746,000.00		Procurement of Janitorial services provider
100000100001000 310100100004000	Provision for Security Services for Regional Office 3	FAD, LRD	YES	Public Bidding	4th Quarter of 2024	4th Quarter of 2024	January 2025	January 2025	GoP	1,330,000	1,330,000.00		Procurement of Security services provider
100000100001000	Water Expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	24,000	24,000.00		Supplied by PRIME WATER
100000100001000 310100100004000	Electricity Expenses	FAD, LRD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	850,000	850,000.00		Supplied by SFELAPCO and for Off-site Offices
100000100001000 310100100004000 310200100006000 310200100007000	Representation Expenses	FAD, ORD, LRD, REGULATION	NO	Shopping/ NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	406,000	406,000.00		Representation Expenses during official meetings/workshop/oathaking, GAD activities; PRC Anniversary, MidYear and Year-End activities; RBAC Meetings; PSB Deliberations; Capacity Building Activities; Printing of Signages for ARTA requirements.
100000100001000 310200100007000	Training Expenses	FAD, REGULATION	NO	NP-53.5 - Agency-to-Agency/NP-53.9 - Small Value Procurement	1st quarter	1st quarter	1st quarter	1st quarter	GoP	170,000	170,000.00		Provision of Training Materials and Services (in-house and outside trainings) for Learning and Development Intervention
100000100001000	Communication expenses	FAD	NO	Direct Contracting	1st quarter	N/A	1st quarter	1st quarter	GoP	122,255	122,255.00		Internet Subscription, Landline, Mobile, other subscription expenses
100000100001000	Taxes, Duties and Licenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	6,000	6,000.00		LTO Registration renewal of PRC Vehicle
100000100001000	Fidelity Bond Premiums	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	34,000	34,000.00		Fidelity Bond for disbursing, collecting and supply officer.
100000100001000	Insurance Expenses	FAD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	60,000	60,000.00		Payment for Insurance Premiums fo PRC Vehicles and Property Plant & Equipment.
100000100001000 310100100004000	Other General Services	FAD, LRD	NO	NP-53.9 - Small Value Procurement	1st quarter	N/A	1st quarter	1st quarter	GoP	480,000	480,000.00		Provision of Six (6) Job Order. Notary of Public Documents; Lamination of ARTA and other related items.
310100100004000	Rent-Motor Vehicles	LRD	NO	NP-53.9 - Small Value Procurement	1st quarter	1st quarter	1st quarter	1st quarter	GoP	65,000	65,000.00		Payment of vehicle rentals during the conduct of various Licensure Examinations.
310100100004000	Rents - Building and Structures (School Rental)	LRD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	2,000,000	2,000,000.00		Payment of venue during the conduct of various Licensure Examinations.

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100000100001000	Repairs and Maintenance- Printing Equipment (SE)	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	20,000	20,000.00		Payment of repairs and maintenance of office equipment (SE)
100000100001000	Repairs and Maintenance- Printing Equipment (CO)	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	25,000	25,000.00		Payment of repairs and maintenance of duplicator machines and other equipments under CO.
100000100001000	Repairs and Maintenance- Office Equipment (CO)	FAD; LRD	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	30,000	30,000.00		Payment of repairs and maintenance of aircon units and other equipments under CO.
100000100001000	Repairs and Maintenance- Motor Vehicles	FAD	NO	NP-53.9 - Small Value Procurement	2nd quarter	2nd quarter	2nd quarter	2nd quarter	GoP	110,000	110,000.00		Payment of repairs and maintenance of PRC Region 3 vehicles.
100000100001000	Office Building	FAD/ ORD	NO	NP-53.5 - Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	90,000,000.00	-	90,000,000.00	Construction of Three- Story Building of PRC- RO3
	CAPITAL OUTLAY				NONE								
	GRAND TOTAL									100,509,555	10,509,555.00	90,000,000.00	

Prepared by: RBAC Secretariat

MARGIERY D. DULIN
RBAC Secretary

JERRELD M. ROMULO
Member

DOMINIQUE M. RAMOS
Member

DARWIN P. LANGWAS
Member

Certified Funds Available:

PAOLO A. FONTANILLA
Budget Officer III

KNIEVEL L. PLACIDES
Accountant III

Recommending Approval:
The Regional BAC

MARY ELAINE P. ESPELA
RBAC Vice-Chairperson

JOHN KELVIN R. BRIONES
Member

ON- LEAVE
ATTY. CAROLINA G. LIM-GAMBAN
RBAC Chairperson

DR. MARIA ELLEN RUDITHA A. QUINICIO
Member

Approved by:

PAUL H. ABAN
Director / HOPE

RACHEL ANN D. CATAP
Member